

# Range Access & Day-Pass Policy; Practical Application (2022 May)

## Guiding Principles

1. The Victoria Fish and Game Protective Association (VF&GPA) recognizes a requirement to support guest access to its range and grounds facilities across a spectrum of activities. These activities include but are not limited to the following examples:
  - a. a member bringing a friend or relative to enjoy a day of shooting or fishing,
  - b. a non-member using the range for a day of target practice or to sight in his/her rifle prior to hunting season,
  - c. participants, volunteers, and spectators attending one of the numerous organized shooting events held throughout the year,
  - d. not-for-profit community groups (school groups, cubs/scouts/rovers) where the association has a desire to support the community or encourage interest in the outdoor activities that the association promotes, or
  - e. organizations that wish to rent ranges or other facilities for their activities that have no direct connection to Association objectives and where our facilities are simply a commodity.
2. All users of VFGPA Facilities do so at their own risk are required to sign a waiver indemnifying the association from liability.
3. The association's guest policy must be flexible to accommodate the various users. We want to support the enjoyment of our membership without the requirement to generate revenue. On the other hand, the association must use its facility to generate revenue from non-member users to support the operation and maintenance costs of the property that this added traffic will generate. Therefore, the schedule of fees for each of these circumstances must be different and reflect the desired benefit to the members of the association. This is the guiding principle that forms the rate structure below.

## **Range Access & Day-Pass Policy and Procedures**

- **Non-Members**
- **Members' Guest**
- **Junior Guest Policy**
- **Non-Profit and Community Groups**
- **Non-Member Volunteer/Spectator; non-shooting**
- **Sanctioned/Discipline Sponsored Events**

### **Non-Members**

Non-Members may use the various ranges at their own risk. This use may be in an unescorted, unsupervised manner during approved hours if they purchase a one-time use Adult Day -Pass, sign-in on the register, follow all posted range rules and safety protocols, and sign-out when they leave. The ranges available for non-member day-pass use are the Shotgun range and the Rifle/Pistol Range. The Multi-Purpose range is not available for Non-Members. The value of a single Day pass may be put towards a membership fee as a credit, within one month of purchase. Receipts must be provided. Violation of range rules or safety protocols will result in revocation of the pass without refund, and the user will be required to vacate the range property immediately.

### **Member's Guests**

Member's Guests using the association's facilities are required obtain Member's Guest Day-Pass. A member may sponsor up to for up to 2 guests at any time. These may ONLY be purchased by the member. The Guest name and the Member name and membership number must be shown on the pass. The member MUST always accompany their guests The member will be responsible to ensure that all safety protocols and range rules are followed. Use of a Member's Guest Day-Pass without a member present and supervising will result in revocation of the pass without refund, and the user will be required to vacate the range property immediately. Breach of this policy by the member may result in disciplinary action. Members are expected to encourage repeat Guests to become a member of the VFGPA. All facilities are available.

### **Juniors**

Juniors (18 years and under) who are Member's Guests are eligible to purchase a Junior's Day Pass. VFGPA recognizes that youth are the future of our sports and identifies youth as a for involvement in the outdoors activities that our facilities promote. Canadian Firearms Laws require that Juniors be escorted and supervised by an adult member who must purchase the Junior Pass. The Junior's name and the Member name and membership number must be shown on the pass. Facility use is restricted to the same access as the supervisor.

## **Non-Profit and Community Service Groups**

Non-Profit and Community service groups (Scouts, Cadets, school groups, etc.) may have access to the range based upon the following conditions

1. Bookings must be made at least 30 days in advance. The total number of people expected to participate in the group must be supplied at this time.
2. There must be adequate supervision supplied by the sponsor. VFGPA will not normally supply supervision or Range Officers. If arranged in advance, volunteer Range Officers and/or coaches may be supplied by the VFGPA, but no liability will be accepted by VFGPA or the volunteers). A ratio of a maximum 3 students to one coach is recommended.
3. Equipment and supplies must be supplied by the sponsor. (VFGPA will not normally supply equipment or supplies. If arranged in advance, a limited amount of equipment or supplies may be available for certain disciplines).
4. The sponsor must ensure that appropriate safety training is given to the participants BEFORE they arrive at the range. This training should include range protocol and etiquette, as well as safety and familiarization training for the specific activity. VFGPA has a range manual that will assist with Range Rules.
5. The sponsoring group must have liability insurance and provide a Certificate of Insurance. VFGPA Waivers are required from all participants.

VFGPA is a volunteer non-profit Association and expects that all use of the facilities will not result in a cost to the club. VFGPA also recognizes that youth is the future of our sports and identifies youth as a group for involvement in the outdoors activities that VFGPA promotes.

## **Volunteers and Event Spectators**

Spectators and Non-Members who volunteer (in a non-shooting capacity) to help at various range events or work parties are required to sign-in at the gate and complete waiver but are not required to purchase a day-pass. They must follow all posted range rules and safety protocols.

## **Sanctioned events and Discipline Sponsored Training Courses**

Non-Members who are attending a sanctioned event **are not** required to sign-in at the front gate or purchase a day-pass provided that:

1. The event has its own sign-in procedure and is recorded.
2. The event sign-in procedure includes the participant signing a waiver.
3. The event has its own match fee as in an organized Discipline sponsored event, or fees-per-round as in trap or skeet.

Discipline Sponsored Training courses are treated as a sanctioned event with the same considerations provided that:

1. It is not a commercial enterprise and any fees charged are to cover expenses and promotions only. Instructors, Range Officers, coaches, etc. are volunteers and are not paid for services.
2. All participants sign a VFGPA waiver.
3. The event is used as a promotional tool for the sport, and to encourage membership in the VFGPA.