

VICTORIA FISH & GAME PROTECTIVE ASSOCIATION			
FiGSOP #	381		
Title:	Trap Discipline		
Board Ratified:	06 Sept 2021		
Responsible:	Trap Director		

Scope

1. This FIGSOP pertains to the conduct of activities by the VFGPA Trap Discipline.

Appointments

2. The Trap Director is a volunteer position appointed by the President and is responsible to the Board of Directors. He/she is to attend board and general meetings to represent the members and interests of the trap discipline. The trap committee members are appointed by the Trap Director they assist and may act in the absence of the Trap Director.

Field Location

3. The trap field is located in front of the VFGPA main clubhouse. It consists of 5 trap houses equipped variously with either GMV ATM Super Star or Pro-Matic Signature Series Trap Machines. Trap houses are numbered from right to left with trap # 1 being in front of the VFGPA main clubhouse. Each machine is controlled by a token operated box which when fed with a token will throw a round of trap.

Field Set-Up

4. One machine is always set to throw doubles. The remainder are set to throw singles. Two of the machines are capable of throwing wobble trap (they can be identified by having a third electric motor). The control settings are as follows:
 - a. switch position zero is to lock the machine in one place (this comes in handy when teaching new shooters or practicing specific shots i.e. hard right or hard left shots);
 - b. switch position one is for normal trap shooting, the machine will oscillate; and
 - c. switch position two is for those machines that are equipped to throw wobble trap.

Authorized Shooting Formats

5. The following methods of shooting trap are approved by the Executive:
- a. Singles Trap: consists of 5 shooters aligned on their posts. One shell only may be loaded per shooter and that shooter will shoot at an individual target. Each shooter will take 5 shots from each post and rotate to the next post for a total of 25 targets. **Handicap Trap is shot in the same manner but at different yardages. There can never be a difference of more than 2 yards between any of the shooters.**
 - b. Down-the-Line Trap: is shot in the same manner as Singles with the following differences:
 - i. two shells are loaded and if the shooter misses his/her first shot a second shot may be taken at the missed target;
 - ii. scoring is 3 points for a first barrel hit, 2 points for a second barrel hit and zero for a double miss (total of 15 points per post); and
 - iii. Down-the-Line trap shooting is only shot from the 16 yard mark. Its main purpose is to train new shooters in keeping their cheek and head down on the stock.
 - c. Doubles: is shot in the same manner as singles with the difference that 2 targets will be thrown at the same time. The angles are pre-set throughout the round. Each shooter will load 2 shells call for the targets and shoot in the same manner as singles. Doubles is only shot from the 16 yard mark.
 - d. Wobble Trap: is shot in the same manner as singles with the following exceptions:
 - i. the trap machine is set to not only oscillate but move up and down as well;
 - ii. wobble trap is normally shot at the 16 yard mark but may be shot at different yardages. When shooting at different yardages the set-up is one yard apart i.e. post 1, 3 & 5 at 17 yards and post 2 & 4 at 18 yards.

Note: Only one shell is to be loaded when shooting a round of Singles or Wobble Trap. Two shells are loaded with shooting Doubles or Down-the-Line Trap. At no time will a shooter move from post to post with a shell in the chamber or magazine.

Members Use

6. Each member who wishes to use a trap machine must have completed the Trap Access Course offered by the VFGPA at no expense. Upon completion of the course their name will be held at the caretaker's office. Only the caretakers are authorized to issue trap keys. The member will deposit their current driver's license with the caretaker and retrieve their license upon returning the trap keys. It is the member's election to use the voice activation system, the push button or the foot operated release plate. The following actions are to be taken by each member using the VFGPA's trap machines:

- a. Ensure the range flag is up;
- b. Re-fill the carousel with clays and press the black re-set button upon completion of shooting;
- c. Remove all cardboard out of the trap house and deposit it by the blue bins;
- d. During the late fall, winter and early spring a utility light has been hung up in each trap house. The light is to remain on, if it has burned out report that fact to the caretaker when you return the keys;
- e. If the machine fails to throw a target the following actions are to be taken:
 - i. Ensure the correct amount of tokens have been inserted in to the machine;
 - ii. Check to ensure the carousel is filled and the black re-set button is pushed;
 - iii. If this does not solve the problem. Shut the machine off, lock up the trap house and return the keys to the caretaker. Inform the caretaker of the problem; and
 - iv. Under no circumstance is a member authorized to fiddle with the machines. Do not attempt to adjust the angles, speed tension or set the machine to throw doubles. If it is not set-up properly, breaking clays, or broken just shut the machine off, lock up the trap house and report the facts to the caretaker.

Range Safety and Cease Fire

7. Other than scheduled practices or shoots each trap is to be considered its own range. The member signing out the keys for that trap house is the RSO and must ensure that they are fully familiar with the shotgun range rules, range etiquette, shotgun safety and the procedures involved with correctly shooting a round of trap.

8. There is no need to ask other trap shooters for a cease fire when proceeding to your trap house. Common courtesy dictates that you should inform the shooters to your immediate left and right prior to proceeding downrange. **When the skeet field is in use it is the responsibility of the trap shooters to request a cease fire from the skeet shooters each and every time anyone proceeds downrange to a trap house. This action is non-negotiable and must be done.** The range template allows for a safe distance of 241 meters all of the trap houses are well within that distance from those shooting station 7 and 8 on the skeet field. In addition, if you just

walk down without informing them they cannot see you in time to prevent discharging their shotgun.

9. Whenever a person is in the trap house the green flag must be displayed on the roof of the trap house.

10. Only one shell is allowed to be loaded when shooting singles and wobble trap. Two shells may be loaded when shooting doubles or down the line trap.

11. Unless sanctioned by the VFGPA all shooting is to be done within the confines of your individual trap field and only between the 16 and 27 yard marks.

12. The term “Backing up” means an additional shooter or shooters are loaded and ready to shoot the original target in the event that the shooter calling for the target misses. This practice is not allowed during any standard round of trap regardless of shooting singles, doubles and/or wobble. Having said that, a group may back up each other when participating in shooting a sanctioned Annie Oakley type shoot, however, all potential shooters in the group must be within the confines of their trap layout, must be formed in a single line abreast of each other with a designated person organizing and controlling the shooters.

13. Proper shotgun etiquette shall be maintained on the field at all times. Every break-open shotgun will only be closed when placed in a rack, shot shell may only be placed in the chamber when on position, and the shotgun may be closed when ready to shoot at a target. Other than those two situations every break-open shotgun will be carried in one of the following positions:

- a. broken open, carried at the trail with the muzzle(s) pointed down at the ground,
- b. broken open, with the stock on the shoulder and muzzle(s) to the front and controlled by the hand,
- c. broken open, with the stock cradled in the arms and the muzzle(s) pointed down at the ground, or
- d. rested on foot or pad.

14. When not on the firing line, every pump-action shotgun will at all times have the action open, the action will only be closed when on the firing line and ready to shoot at a target. It will be carried in one of the following positions;

- a. Action open, muzzle pointed up,
- b. Action open, muzzle pointed down at the ground,
- c. Action open, cradled in the arms, muzzle pointed downrange in a safe direction,
- d. Action open, carried at the trail, muzzle pointed in a safe direction,
- e. Action open, carried at the slope, muzzle pointed up, and
- f. Action open, rested on foot.

15. When not on the firing line, every semi-automatic shotgun will at all times have the action open with the bolt locked to the rear, the action will only be closed when on the firing line and ready to shoot at a target.. It will be carried in one of the following positions;

- a. Action open, muzzle pointed up,
- b. Action open, muzzle pointed down at the ground,
- c. Action open, cradled in the arms, muzzle pointed downrange in a safe direction,
- d. Action open, carried at the trail, muzzle pointed in a safe direction,
- e. Action open, carried at the slope, muzzle pointed up, and
- f. Action open, rested on the foot.

Loan of the VFGPA's Shotguns and Sale of Ammunition

16. The VFGPA has a number of 12 Gauge single shot trap shotguns as well as a number of over and under shotguns for loan to members and guests during scheduled trap practices. In addition, there is a 20 gauge semi-automatic and a small .410 bore shotgun as well.

17. The VFGPA has a limited amount of 12 gauge and 20 gauge target ammunition for sale from the Caretaker.

VFGPA Scheduled Events

18. The VFGPA is a member of the Pacific International Trapshooting Association (PITA), the British Columbia Trapshooting Association (BCTA) and the Vancouver Island Shooting League (VISL). As such throughout the year we are responsible to put on trapshooting events under the umbrella of these organizations. During the last PITA shoot of the year VFGPA members in good standing are invited to shoot for the VFGPA's Trapshooting Championship the VFGPA member who wins the VFGPA High Overall may represent the VFGPA for that year.

19. In addition, the VFGPA runs a Summer Evening Fun Trap/Skeet League (the Ray Leason Memorial Trophy), the Annual Veteran's Trap Mix-Em-Up Benefit Shoot (the Vimy Award), the Annual BC Day Razzle Dazzle Fun Shoot (Totem Trophy) and the VFGPA Doubles Championship (the Past Presidents Plaque).

20. There are also two additional VFGPA events per year the Edwardian Shoot in the summer and the Boxing Day Family Shoot held every December.

21. There are 4 scheduled trap practices each month. These are held every second Wednesday and every second Sunday. Shooting normally commences at a designated time from 9am to noon.

22. It is important to note that scheduled events take precedence over individual member use. All scheduled events, practices, courses, etc. are clearly marked on the VFGPA's website calendar. During events and to facilitate members and guests, at least one trap house is always

designated as a practice trap. Members may purchase tokens from the event cashier and use this trap in conjunction with event participants.

23. Lastly, the VFGPA puts on for a small fee, several trap training courses throughout the year. These courses are aimed at new trap shooters. Pre-registration is required with the caretakers. All of the Trap Discipline Events are marked on the VFGPA's calendar located on the VFGPA's website.

Reports, Records, Responsibilities and Bank Deposits

24. The Trap Director is responsible to carry out the duties listed below in Articles 25 through 33 and to produce a monthly report to the Board of Directors and to the Members at the General Meeting. This report is to consist of the following items:

- a. Revenues received;
- b. Expenses paid including maintenance tasks;
- c. Events taken place and results including any additional planned events, courses etc;
- d. Scheduled practices completed;
- e. Any courses completed; and
- f. Status of completed projects and proposed future projects.

25. The Trap Director is responsible to ensure that all reports and remittances have been completed in accordance with the specific VFGPA requirements and are to be submitted in a timely manner at the completion of any PITA, VISL and BCTA events held at the VFGPA trap facility.

26. Records are to be retained for a two year period unless otherwise stated by the VFGPA's Executive Board.

27. The Trap Director is to maintain and update the discipline's current trophies.

28. The Trap Director is responsible for the maintenance and upkeep of the trap machines located in the trap houses.

29. The Trap Director is responsible for the upkeep of the trap houses and the trap maintenance shed.

30. The Trap Director will act as the Range Safety Officer for all scheduled events and practices shoots. In addition, he/she will be responsible for the loan of the VFGPA's shotguns.

31. The Trap Director will be responsible for ensuring all trap revenues are deposited into the VFGPA's bank account in accordance with the directions from the VFGPA Treasurer.

Following each deposit, the VFGPA Treasurer is to be immediately informed by email who made the deposit, which account the deposit was made to and the amount of the deposit. The bank deposit receipt is to be handed in to the VFGPA Treasurer.

32. The Trap Director is responsible for the employment activities of the Trap Committee members. Care is to be exercised to ensure that the level of activity by the discipline does not overextend the ability of the member volunteers to support activities. Similarly, individual volunteers must be managed to ensure they do not become overextended which may result in unnecessary stress with possible safety implications.

33. The Trap Director is to carry out the above duties and act in the best interest of the members who use the shotgun range. Having said that, it behooves the Trap Director to carry out the directions of the Executive and the Board of Directors for the betterment of the VFGPA. Considerable consideration is to be given in support of all disciplines equally.

Miscellaneous

34. There is a Pattern Board available for the use of members located in the bar-b-que hut. **If you are going to be using the Pattern Board past the trap house you must ask for a complete range cease fire.** No shooting is allowed when a person is downrange of any trap house. Return the Pattern Board to the bar-b-que hut upon completion of use.

35. There are two vending machines within the VFGPA clubhouse as well as a Keurig coffee machine located on the cupboard by the fridge.

36. In addition there is a trap discipline only bulletin board located by the men's washroom as well as the current VFGPA's trap trophies that are placed on the cabinet for display.

37. The hut located by the outside washrooms contains the trap maintenance gear, field gear and the voice activation equipment to rig the field for events.

38. Additional boxes of Trap Targets are located in the trap houses and the large container in the parking lot. All other containers are used by the Director of Sporting Clays, 5-stand and Skeet.

39. It is the responsibility of all members to help maintain the VFGPA's facilities. Picking up your spent hulls placing them in the proper containers, disposing your empty shell boxes, coffee cups, wiping up any spills, etc. Smoking tobacco products is not permitted on the balcony of the VFGPA clubhouse or within 3 meters of a doorway. Ash cans are located in the bar-b-que hut, outside by the middle picnic table and by the VFGPA clubhouse on the side wall facing the parking lot. Signs have been posted to designate these areas.

Volunteers

40. Those members who wish to offer their assistance are asked to contact the Trap Director via email trap@vfgpa.org the VFGPA can only survive and improve by relying on its volunteers, their efforts, ideas and commitment.