



2018 Rental Agreement

Name of User Group; _____

Dates Requested; (attach additional info if required) _____

Range and/or buildings requested; _____

Contact Person; _____

Phone number of contact person; _____

Billing Address; _____

E-mail Address; _____

Total Charge for rental to be paid at least one week in advance of function or cancellation of rental may result. All range rules and safety protocols must be followed.

Total including GST; _____

VFGPA Rentals Director (C.T.)

Date;

Renter

Terms and conditions:

- All Rental fees are PER DAY and PLUS GST.
- Active Range Rental times are from 9 am to 4 pm daily.
- Contact person will be responsible for designating a range safety officer (for active range rentals) and ensuring that all participants and observers strictly follow all range safety protocols as outlined in the VFGPA range rules, and the generally accepted range rules as provided by the Chief Firearms Office. If you are unfamiliar with the current Range Protocols, contact the Caretaker or Club President. All users are responsible for knowing and following Range Rules and Safety Protocols.
- A Security and Damage Deposit of \$200.00 may be required for range rentals. The user group shall be jointly and severally responsible for all damages. This shall include damages for off range claims.
- All organizations using the range are expected to supply their own targets, stands, and consumables. Some VFGPA range equipment or stands may be available for use if requested in advance.
- Damage to range equipment, props, etc. will be billed to the renter; future requests for rentals may be refused.
- All persons renting the club's property or buildings are responsible for clean up after their rental. If you would prefer, the caretaker is available for cleanups at a rate of \$40.00 per hour. If you wish the caretakers services for cleanups, this must be arranged with him in advance of the rental date. If facilities are not left in a clean and orderly manner, the cost of clean-up, plus a surcharge, will be charged as extra and/or deducted from the Security/Damage deposit.
- The user group shall indemnify and save harmless the VFGPA from all claims for damages resulting from their use of the facilities and grounds.
- Use of Range & Facilities is at your Own Risk!

"I have read the above terms and conditions, and have read and understand the VFGPA Range Rules available from our website <vfgpa.org>

Signature of Renter; _____

Notes;

- in the event of this agreement being cancelled by the renter within one month or less of the above listed rental date, the damage deposit will be forfeited.
- If the Range House is used during a Rifle/Pistol Range rental, it must be left in a clean and orderly manner; If it is not left in a clean and orderly manner, the cost of clean-up, plus a surcharge, will be charged as extra and/or deducted from the Security/Damage deposit.
- When liquor is to be consumed, a liquor permit must be obtained from the R.C.M.P. BEFORE the Clubhouse access key is turned over.

Liquor License Number; _____ Signed _____

For Office use Only;

Dates Used; _____
Rental cost; _____
Add-on Rentals; _____
Damage Deposit; _____
Total Cost; _____
Invoice Number; _____
Condition of Area; _____
Damage Deposit Returned; _____

All VF&G property and range facility rental agreements MUST be booked through the club rentals coordinator, or our caretaker: Phone 250-858-8342, and confirmed via fax (250-388-7812) or e-mail (rentals@vfgpa.org). Proposed booking dates will be confirmed by the rentals co-coordinator. All Rental fees listed are PER DAY and PLUS GST.



VICTORIA FISH & GAME PROTECTIVE ASSOCIATION
P.O. BOX 93, VICTORIA B.C., V8W 2M1
Email: Rentals@vfgpa.org Or Fax: (250)-388-7812

2018 Rental Agreement Fees

Minimum *per day* unless otherwise noted (plus GST)

Rifle/Pistol Range \$750.00 (\$450.00 for half day 9am-1pm)
Range House \$100.00

Multi-Purpose Range \$375.00 (per Bay)((\$225.00 for half day 9am-1pm)

Please Note; Although there are a total of 10 bays on the M/P range, the rental price of \$375.00 is for the use of one bay. If any additional bays are needed simultaneously, or if the exclusive use of the entire M/P range is needed, there will be an extra cost of \$250.00 per bay. Rental of extra bays or exclusive use of the entire M/P range must be arranged with the Rentals Chairman no less than 6 weeks in advance of the proposed rental date.

Multi-Purpose Classroom \$150.00

Trap Range (Field Only) \$450.00

Add Main Clubhouse \$200.00

Add Kitchen Facilities; (add) \$200.00

(Note; \$300.00 equipment damage deposit required)

Add BBQ Facilities; (add) \$ 50.00

Archery Range \$300.00

Frog Hollow Campsite \$300.00 group rate

(or \$15.00 each on an individual basis)

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Please Note;

- **All rates are Per Day. GST to be added to all rental rates.** A Security and Damage Deposit of \$200.00 may be required for range rentals.
- All organizations using the range are expected to supply their own targets, stands, and consumables. Some VFGPA range equipment or stands may be available for use if requested in advance.
- Damage to range equipment, props, etc. will be billed to the renter; future requests for rentals may be refused.
- All persons renting the club's property or buildings are responsible for clean up after their rental. If you would prefer, the caretaker is available for cleanups at a rate of \$40.00 per hour. If you wish the caretakers services for cleanups, this must be arranged with him in advance of the rental date. If facilities are not left in a clean and orderly manner, the cost of clean-up, plus a surcharge, will be charged as extra and/or deducted from the Security/Damage deposit.
- 6 weeks notice is required for all rentals.
- All rental prices listed above are PER DAY and PLUS GST.
- For rentals involving the use of any of the club's shooting ranges, any shooting during the rental is to be between the hours of 9:00 AM until 4:00 PM only.
- Use of Range & Facilities is at your Own Risk!
- All Users are responsible for knowing Range Rules and Safety Protocols.
- If you are unfamiliar with the current Range Rules, contact the Caretaker, or see the VFGPA website at vfgpa.org.

VFGPA Policy

Acceptable Procedures and Protocol for Range Rental Agreements

All Ranges;

-No Range Rentals for the ensuing year are to be made until each section/discipline has booked for the following year at the October or November Board meeting.

-Any renters are to contact VF&G through the fax number (250-388-7812) or e-mail (rentals@vfgpa.org), with a request for dates. The rental co-coordinator will respond confirming dates and procedures and will fax back/email a rental agreement for completion.

-It is the Responsibility of the renter to return a copy of the completed rental agreement prior to rental date to the rental co-coordinator. The original rental agreement, along with payment, must be mailed to the VF&G mailing address at P.O. Box 93, Victoria, B.C., V8W 2M1.

-Corporate rentals must be paid within 30 days, and single use individual rentals must be paid prior to booking date.

-A damage deposit may be requested.

-The rental co-coordinator will contact the Treasurer with billing information, and ensure that the rental is posted on the website calendar upon confirmation of all bookings.

-The Treasurer, upon receipt of payment and completed rental agreement, will notify the rental co-coordinator to confirm Rental.

Rifle/Pistol Range Only;

-Rental of Rifle/Pistol Range to include access to range-house if required (ie. Included in rental price).

-No Range Rentals on Weekends or Stat Holidays.

-No Range Rentals in the last two weeks of August, and First three weeks in September.

Club groups to keep one weekend day free of booked use during this time (exception; Major event on long weekend or similar)

-Back-to-Back rental days are discouraged (read 'not accepted') From July to October

-Maximum of three rental days a week November to April (Monday to Friday preferred); maximum two rental days a week May to October (Tuesday and Thursday preferred)

-Other ranges (eg Trap and/or Archery) are NOT to be closed because of 'safety concerns'. Renters will ensure that all activities on the range are conducted in a safe and controlled manner, which follows the posted and supplied protocols for range use; **ALL projectiles are to be directed downrange; NO EXCEPTIONS. Unsafe activity will result in revocation of range use and privileges.**

- Renter to clear range of all 'tactical' leftovers (smoke canisters, grenade pins, etc.) (Police & Security Rentals)

- if a block of 3 or four consecutive days are needed, then the last half of the previous week AND the first half of the following week shall be kept clear of rentals (ie. only one rental maximum in the surrounding weeks).